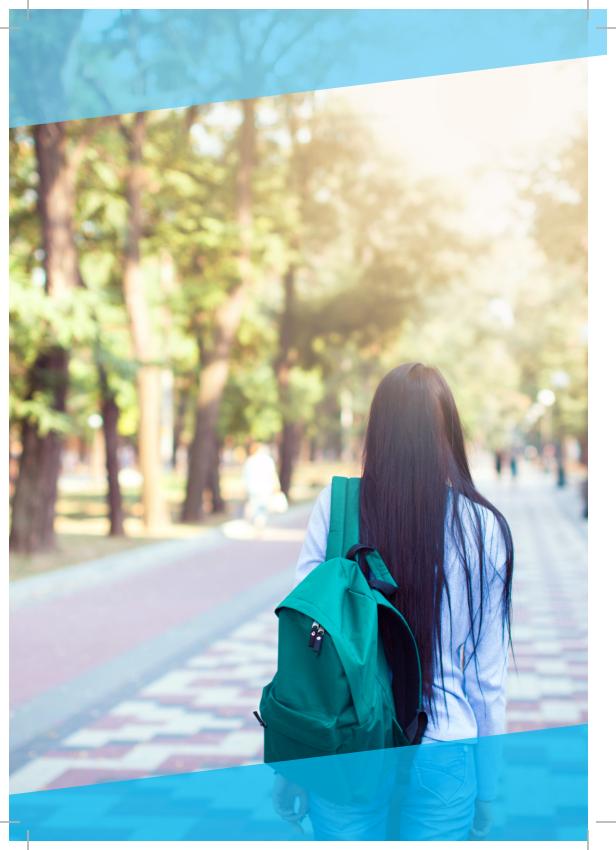
# SCHOOL'S GUIDEBOOK



prodigyfinance.com





## THE PRODIGY FINANCE STORY

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Over 80% of our borrowers tell us they had no other way of financing their studies, proof that we're helping educate the world.

Prodigy Finance was started by three INSEAD MBA graduates who experienced the difficulties of financing an international degree first-hand. In 2007, they decided to solve this problem through the birth of a disruptive fintech company – one that would break both barriers and borders for international study.

Our innovative platform offers loans to international postgraduate students attending top universities because we believe that funding shouldn't stop potential. Through our community platform, alumni, impact investors, and other private qualified entities invest in tomorrow's leaders whilst earning a financial and social return.

To date, more than \$500 million in Prodigy Finance loans have been disbursed, funding over 10,300 students around the world. Over 80% of our borrowers tell us they had no other way of financing their studies, proof that we're helping educate the world.



## THE PRODIGY FINANCE COMMITTMENT

- · Simple online application
- · Preliminary decision within five business days
- Loans offered to student from 150 countries
- · Competitive interest rates
- · No need for guarantors, co-signers, or collateral
- For full-time students, repayment begins six months after studies have ended
- · Community connection to the school's alumni, and
- · Help with the repayment process from our skilled and dedicated team.



Prodigy Finance has built trust by being transparent and responsive, making me comfortable with the online loan process and reducing my anxiety about funding.

APURTI MARODIA
CORNELL UNIVERSITY, COLLEGE OF ENGINEERING

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### MORE THAN JUST A LENDER

Prodigy Finance believes that access to financing should never be the barrier for talented international students to pursue their educational goals.

However, in over 10 years of working with students from around the world, we've realized that they need much more than funding to be successful on their chosen campuses.

The Prodigy Finance community works tirelessly to ensure that students have the resources they need to maximize their experience abroad and to prepare for their next career move.

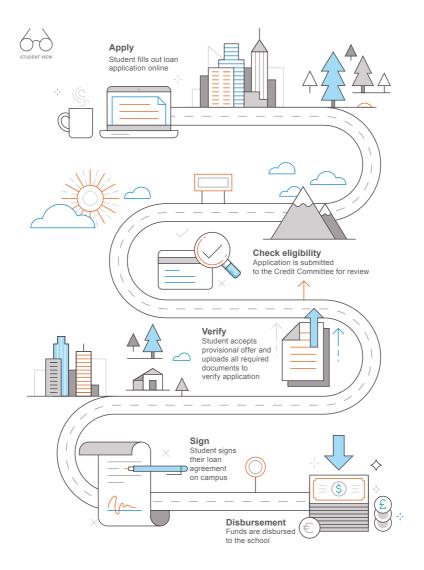
- We provide resources and special access discounts that will help them plan and quickly settle into their new home.
- We host networking nights and cultural celebrations in cities worldwide to help connect them to others in the community.
- We offer practical experience in the form of internships, consulting engagements, and coaching sessions to help put them on the road to career success.

## APPLICATION PROCESS

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- 1. A student registers on the Prodigy Finance platform and will then be directed to an online application form (will take approximately 30 minutes to complete).
- Once they've submitted their application, the majority of students that apply will receive a decision within seconds. No students are automatically declined without first being reviewed by our risk team.
- 3. Once a student receives a provisional offer, they have 14 days in which to accept or decline the offer.
- 4. Immediately on accepting an offer, they're moved to the verification stage, where the student is required to provide us with various documentation to confirm the details provided in their application.
- Once the student has completed all verification steps, they'll be moved to a loan approved status for final processing.

- 6. Once the loan has been approved, we can issue the student with a loan confirmation letter that they can use for visa purposes.
- 7. The loan is then sent to the school for certification. The school certifies the loan.
- 8. At this point the student is ready to sign their final loan agreement. A student's loan agreement will only be issued within three months of their designated disbursement date.
- Depending on their country of residence, they may be able to sign from their home country. Alternatively the student would need to arrive on campus to sign their loan agreement.



## FREQUENTLY ASKED QUESTIONS

#### **HOW CAN STUDENTS REACH YOU?**

Students can email us on info@prodigyfinance.com.
Alternatively, they contact us through any of our contact numbers:

Global: +44 20 3900 3535 UK (toll free): 0800 368 8766 US (toll free): 866 533 3304 India: 1800 919 0242

Brazil: +55 11 3197 8763

Operations Team office hours: Monday - Friday

2:00AM - 18:00PM EST

### HOW DO WE DETERMINE WHO IS AN INTERNATIONAL STUDENT?

The conditions attached are that the borrowers have not lived (or worked) in the US for seven consecutive years leading up to their studies, have not started their application for permanent residency, and are in the US on a temporary visa.

As a lender to international students exclusively, we must respect local regulations and not lend to domestic students. Therefore, we must distinguish between who is an international student and who is not. Our legal counsel has advised that we use seven years of continuous residency in the US as the threshold, which is based on temporary visa statuses. Keep in mind, the word continuous is important in this stipulation, as we can review individual cases to understand if a student has spent time outside of the US in their home

country during the last seven years, which may allow for legal approval to lend to that student. Contact us regarding specific student cases.

#### WHERE DOES THE MONEY COME FROM?

Prodigy Finance is in the unique position to fund international graduate students by acting as a platform for the following types of investors to invest their money in future talent:

- Graduate school alumni (including previous borrowers)
- Universities
- High net worth individuals and family offices, and
- Traditional investment institutions and fund managers.

Our investors work with us because our repayment rates are high (our students are smart and driven), and they want to make higher education possible for students who might not otherwise have access.

#### WHEN DO APPLICATIONS OPEN?

Applications open about eight months prior to the course start date. For example, applications will open in December for a program starting the following August.

### WHAT INFORMATION DO WE NEED FROM SCHOOLS?

In order to successfully set up a class on our platform we require a standard set of data points which enable students to apply online, and allow us to seamlessly manage the application process. Ultimately this ensures funds are disbursed to the school on the agreed upon disbursement dates.

#### WHY DO WE REQUEST CAREERS DATA?

Prodigy Finance is able to offer loans to students all over the world without the requirement of a co-signer or collateral because our model is based on predictive performance data. At Prodigy Finance, we believe that students should be assessed on their own potential and we are therefore always looking to improve our data models to capture the full picture. From time-to-time, we may ask the school to provide updated placement data so that we can ensure that we are properly assessing your students.

#### WHY HELP INTERNATIONAL STUDENTS?

Prodigy Finance was founded by international MBAs who had a difficult time finding affordable credit. We believe that everyone – no matter their country of origin – should have access to funding for the world's best universities.

### MUST STUDENTS APPLY SEPARATELY FOR EACH YEAR OF STUDY?

Yes, students receive a loan offer per academic year period. In our application, we ask students how they plan to fund their entire program. If they request funds in a later period, we'll preapprove them for a loan, pending they return to submit the next period's application.

## DOES PRODIGY FINANCE HAVE AN INFLUENCE IN THE DECISION TO ADMIT A STUDENT?

We don't have any influence on the decision to admit a student. The student will need to

supply a proof that they've been accepted at the school corresponding to their submitted loan application as a prerequisite to having their loan approved.

#### WHAT IS THE INTEREST RATE?

Interest rates vary according to the profile of the individual applicant. Rates are quoted as variable above a base rate (Euribor/Libor). Prodigy Finance's pricing policy means that a student's interest rate will be competitive compared to another similar option available to them.

### WHAT REPAYMENT TERMS ARE AVAILABLE TO STUDENTS?

A student will receive a loan repayment term based on the details submitted in their application and relative to their affordability. The term offered will be one of the following:

- 7 years
- 10 years
- · 15 years, or
- 20 years

#### CAN THE LOAN COVER THE DEPOSIT?

Prodigy Finance typically disburses funds after the deposit is due. Students will need to cover their acceptance deposits, commitment, or reservation fees from their own pocket. If there are excess funds available post disbursement, these could be reimbursed to the student by the school to be used for living costs.

### CAN STUDENTS USE A PRODIGY FINANCE LOAN OFFER AS PROOF OF FUNDING?

Yes – students use our Loan Confirmation Letter regularly to provide documentation for visa purposes. This letter is available on the student's Prodigy Finance dashboard upon loan approval.

## VERIFICATION PROCESS

## WHAT DOCUMENTATION DO WE REQUEST WHEN VERIFYING A LOAN?

#### **Proof of admission**

- Email or official admission letter from the school confirming the student's name, course and class
- I20 form

#### **Profile picture**

The student will be required to upload a profile picture which will be visible to our Risk team.

This will be a clear and professional picture, preferably showing their head and shoulders only.

#### **Proof of identity**

- A clear colour scan/photo of the student's passport(s)
- Licence
- · National identity document

#### **Proof of Address**

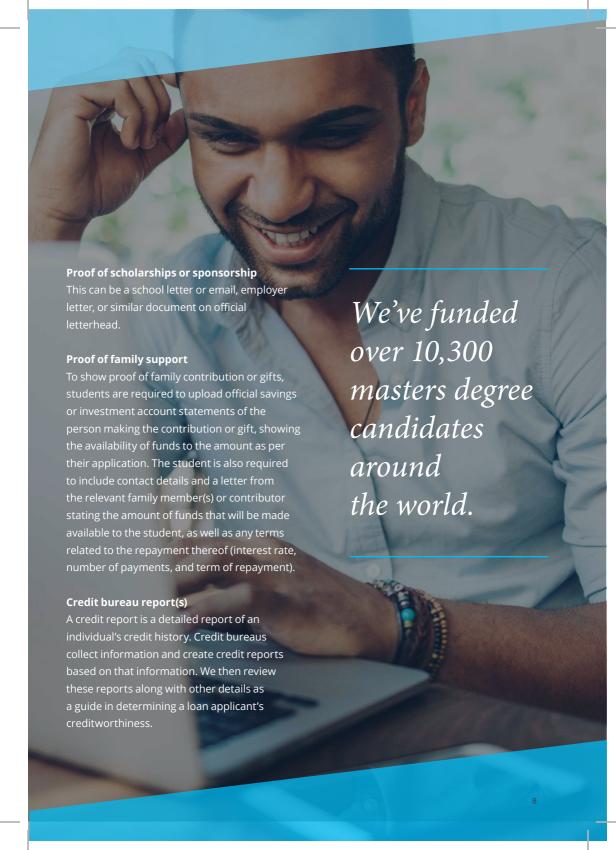
The student will need to upload a scan of an official document that proves their address. We're required to review this document and have a copy on file to ensure our compliance with the Money Laundering Regulation 2007. Examples include: utility bills, bank statements, official government documents, or similar documents sent to the student's residential address. If documents aren't available in English, a certified English translation may speed up the process. However, our ID

Verification team supports a wide range of languages so in most cases a translation is not required. A letter of declaration is also accepted if the student is living with their parents. The document must carry their name and their current residential address on it. This document cannot be more than three months old.

#### **Proof of savings**

Acceptable proof of savings documents:

- · Bank statements
- Bank letters
- · Investment statements
- Letter from investment company confirming the value of shares and/or stocks
  - Letter confirming that the funds can be withdrawn at any time
  - Confirmation of withdrawal fees, if any provident and or pension fund is declared
  - The amount or percentage which can be withdrawn at any time
  - Confirmation of withdrawal fees, if any fixed deposits are declared
- · Life cover with savings option document
  - Letter confirming that the funds can be withdrawn at any time
  - Confirmation of withdrawal fees, if any
  - The cash value/surrender value/amount realised



## CERTIFICATION PROCESS

We only send a loan for certification when a student's loan has been fully underwritten and approved.

- This occurs approximately 90 days before a scheduled disbursement.
- If student is late finalizing their loan, it'll be as soon as possible.
- The team will then check for newly certified students twice daily.

If a student requests an increase post being sent for certification:

- The team send a delta certification to FinAid for the difference in the loan amount.
- Only once all certifications for a student have been returned by FinAid (either approved or cancelled) will we send the student their final loan agreements to sign.

If a student requests a downsize post certification, we advise the student to reach out directly to the school's FinAid team to advise on the downsize and request the changes.

If the loan is downsized due to a change in their financial profile post certification, we then terminate the original certification and resend a new certification for the newly adjusted downsized amount.

Our third-party certification service provider's preference is that changes to certifications are actioned by the school where possible so that there is an audit trail of all changes and so that all systems are aligned.

If a certification is updated post disbursement and funds are returned to the loan aggregator:

- These funds are treated as an early repayment to the student's Prodigy Finance account.
- These funds cannot be held for a later disbursement.

Students that are downsized in certification below our minimum loan size will be declined and are no longer eligible for a loan.

Students are eligible to apply for loans up to 80% COA within a loan period.

- The loan in conjunction with scholarship and sponsorship may not exceed 100% COA for a period.
- Funds cannot be allocated to past loan periods once a loan period has ended.
- If a student has a prior balance outstanding and they have excess funds available in their current loan period, the school can return any excess funds to the student to then pay off their prior outstanding balance.

#### **CHANGE SCENARIOS PRE-DISBURSEMENT**

If a student's first disbursement has not yet been released for disbursement to our third-party loan aggregator, we can accommodate the following changes to the certification:

Downsizes that still fall within the approved loan amount minimum loan size threshold.

- Increases in the certification back up to the original approved loan amount (i.e. student requested a downsize or was not eligible for the original certification amount and was downsized, and then appeals an increase).
- Unequal disbursement splits within the specified loan period (i.e. student would like 10k disbursed in fall and 30k disbursed in winter or no disbursements until a single disbursement in winter).

Please note - any changes to the certification amount and/or disbursements that fall within 1-2 weeks of the funds being released may result in a delay to the disbursement or the delta amount changed, as updated loan agreements will need to be sent to the student to sign.

#### CHANGE SCENARIOS POST-DISBURSEMENT

**Scenario 1:** Student has already had their disbursement released to ELM/Scholarnet for disbursement to the school and requests return of funds.

- Any funds that are returned to ELM/Scholarnet post disbursement (1st/2nd/3rd), are treated as an early repayment on the student's total loan amount.
- Funds cannot be shifted to later disbursements to be drawn down at a later date.
- Prodigy Finance does not operate as a credit line for these funds.
- The student essentially "forgoes" access to the returned funds for that period.

**Scenario 2:** Student requests a change post-disbursement.

- Once a disbursement has been released, changes may not be made to the past disbursement amounts.
- If only the first disbursement has been released, changes may still be made to the pending 2nd and/or 3rd disbursements (downsizes

- or to the disbursement split amounts).
- Total balance across the period, however, cannot be increased.

**Practical Example:** Student signed for a loan agreement of \$90,000 and was certified as follows: 1st disbursement \$30,000, 2nd disbursement still pending \$30,000, and 3rd disbursement still pending \$30,000.

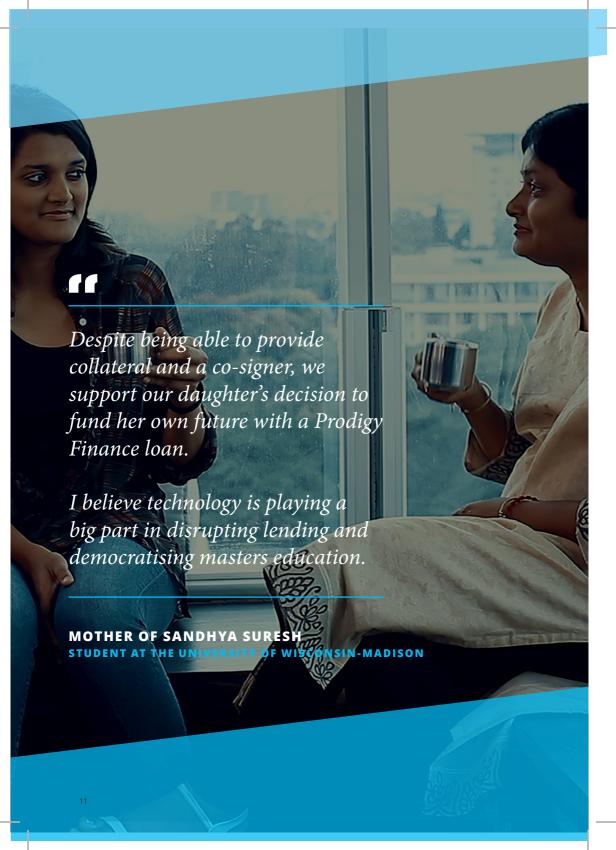
- Change request A: 1st disbursement unchanged, 2nd disbursement updated to \$0, and 3rd disbursement updated to \$60,000.
- Change request B: 1st disbursement unchanged, 2nd disbursement updated to \$20,000, and 3rd disbursement updated to \$40,000.
- Change request C: 1st disbursement downsized to \$20,000 (i.e. \$10,000 returned by school), 2nd disbursement updated to \$35,000, and 3rd disbursement updated to \$35,000.
- Change request D: 1st disbursement takes place and student requests downsized to \$20,000 (i.e. \$10,000 returned by school), 2nd disbursement remains the same at \$30,000 and 3rd disbursement \$30,000.

From the scenarios above, we could accommodate change requests A, B and D, but not C.

#### **ANY QUESTIONS?**

You can reach out to our dedicated Schools team for any certification, disbursement or loan processing queries at schoolsupport@prodigyfinance.com.

US: +1 (212) 920 4556 Global: +44 20 3900 3535 Schools Team office hours: Monday - Friday 2:00AM – 3:00PM EST



## LOAN APPROVAL AND SIGNING THE DISCLOSURE DOCUMENTS

## IS A STUDENT BOUND TO THE AGREEMENT ON ACCEPTING THEIR PROVISIONAL OFFER?

No, a student can withdraw or downsize their requested loan amount at any point prior to the disbursement of their funds. We have a rescission period of 14 days post countersigning the final loan agreement in which the student can withdraw with zero fees or interest charges. Cases may be reviewed on an individual basis.

### WHEN WILL A STUDENT BE ABLE TO SIGN THEIR DISCLOSURE DOCUMENT?

Once a student's loan is approved and fully underwritten, their loan agreement may be uploaded to their dashboard for signature. We may only upload a student's loan agreement for signature if their disbursement date is within three months from the date of upload.

### WHERE CAN A STUDENT SIGN THEIR LOAN AGREEMENT?

Students sign their loan document electronically from campus. Students that are resident in 63 approved countries will be able to sign their loan agreement prior to arriving on campus, our team will manage these communications depending on the student's habitual residence.

#### DISBURSEMENT

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#### **DISBURSEMENT PROCESS**

At Prodigy Finance, funds are released for disbursement on Fridays. In order for funds to be disbursed, we require the student to have signed their final disclosure documents one week before their disbursement.

This is graphically illustrated below:



The week is to allow for legal documentation processing, preparation by the Finance team and last-minute changes. All students due for disbursement should have their loan agreements signed and countersigned in order to be included in the preparation. If the student misses the deadline to sign, they are moved out to the next scheduled disbursement date.

"Disbursement Day" in the above graphic relates to the day that we release funds to our disbursement agent. The school should expect to receive the funds through their disbursement system 3-4 business days after the scheduled disbursement date (as reflected on a student's loan agreement).

### HOW DOES PRODIGY FINANCE ENSURE THE CORRECT AMOUNT IS DISBURSED?

We have "deduct" rules in place to ensure that we don't disburse an excess of funds for any particular student. These rules are built into the class setup and may be configured based on the requirements of the school.

We have the following configurable options available:

- Deduct Deposit
- · Deduct Educational Loan
- · Deduct Sponsorship
- · Deduct Scholarship

A school may further refine their funding requirements based on the following:

- Up to 100% Cost of Attendance,
- Up to 100% Cost of Tuition

### CAN WE HAVE MULTIPLE DISBURSEMENTS IN THE SAME BILLING CYCLE?

It isn't possible to have more than one disbursement in a single billing cycle. Our billing cycle runs from the 7th of the current month to the 8th of the following month. If the school certifies two or more disbursements within a single billing cycle, we will combine both disbursements into a single payment on the later date.

## STUDY AND GRACE PERIOD

## WHAT IS THE GRACE PERIOD OF A STUDENT'S LOAN IF THEY ARE DOING A FULL-TIME PROGRAM?

For full-time courses, the grace period is usually the study period plus six months after classes end. During this time, interest accrues but the student doesn't have to pay anything.

## WHAT IS THE GRACE PERIOD OF A STUDENT'S LOAN IF THEY ARE DOING A PART-TIME PROGRAM?

For part-time programs, the grace period is three months after the final disbursement of the funds to the school for each loan.

### DO STUDENTS HAVE TO PAY ANY FEES DURING THEIR GRACE PERIOD?

No, they don't but are welcome to make payments.

Although we don't expect a student to make any payments during this period, the student must remain aware of the fact that the grace period does not freeze interest accrual. Interest starts running from the date of disbursement to the school and will cause the loan balance to increase every month.

### HOW DOES A STUDENT KNOW THEIR BALANCE?

A student will receive monthly statements, starting the first month after the first disbursement (when we send the funds to the school). Each statement will show all the

information needed to manage the loan, including a loan summary and transactions for the last month. We'll be sure to put the next amount due and the total loan balance on the first page of your statement.

### ARE THERE PENALTIES OR FEES ASSOCIATED WITH EARLY REPAYMENT?

There are no penalties or fees associated with early repayment.

### CAN STUDENTS MAKE BULK PAYMENTS AND HOW WILL THIS BE TREATED?

Bulk payments are treated just like any other payment.

The effect of a bulk payment is to reduce the remaining balance on the loan faster than scheduled. The faster the balance is reduced in relation to the remaining term, the smaller the monthly obligation.

A bulk payment doesn't create a "credit facility" against which due monthly payments can be set-off. Whilst a student's loan still has an outstanding balance we expect a payment every month unless an arrangement to this effect is in place with our Payments team.

There is no penalty for making larger than expected payments or for settling the loan earlier than scheduled.

## WHEN DOES THE INTEREST START ACCRUING?

Interest begins to accrue when a student's funds are sent to the school. Interest is only calculated on funds that have already been disbursed – that is, the funds that Prodigy Finance has sent to the school. If a student's loan has multiple disbursements, we only calculate interest accrued on funds that've already been sent, not the total loan amount at once.

## WHAT HAPPENS IF A STUDENT DOESN'T PAY THEIR LOAN? IS THE SCHOOL LIABLE?

The school will never be held liable for any funds that the student does not repay. The student is held solely accountable.

At Prodigy Finance, we use a legal model that enables tracking and enforceability in 150 countries. This means that we're able to pursue any of our borrowers who are not making payments on time, and legal action can be enforced if the need arises.

## SHOULD STUDENTS HAVE A QUESTION ABOUT REPAYMENTS WHO SHOULD THEY SPEAK WITH?

Our dedicated Payments team are happy to answer all questions. They can be reached at payments@prodigyfinance.com to solve issues via email. Alternatively, they can be reached on the following numbers:

Global: +44 20 3900 3535 UK (toll free): 0800 368 8766 US (toll free): 866 533 3304 India: 1800 919 0242

Brazil: +55 11 3197 8763

Operations Team office hours: Monday - Friday

2:00AM - 18:00PM EST

### HOW DO WE KNOW THAT THE LOAN IS CONFIRMED?

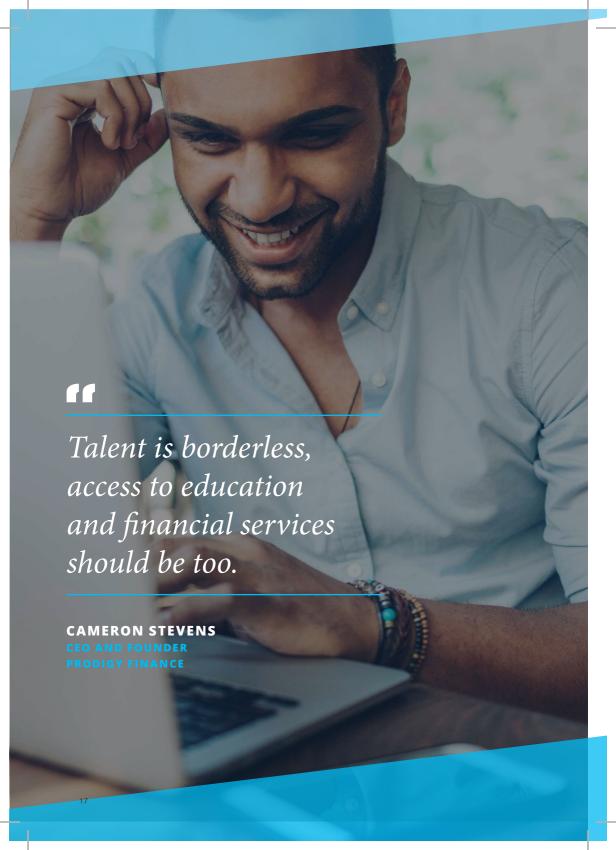
A list of students is sent, which includes all students who have applied for a Prodigy Finance loan at your institution. The list will indicate which students have had their loans approved and serve as confirmation that we're funding the student. The list will also include students who are in the process of applying for a Prodigy Finance loan, as well as the status of their application.

## HOW DOES PRODIGY FINANCE KNOW THAT A STUDENT HAS BEEN EXPELLED OR HAS LEFT THE PROGRAM?

We rely on the student or the school to inform us that a student has left the program. The student will then be liable to repay their loan six months after the date they left the program, as opposed to the scheduled first repayment date. This clause is clearly listed on their loan agreement.

# WHAT DO WE HAVE TO DO WITH THE MONEY THAT IS REMAINING IN THE STUDENT'S ACCOUNT IF THE STUDENT HAS BEEN EXPELLED OR HAS LEFT THE PROGRAM?

The funds will need to be returned to Prodigy Finance. On return, these funds will be allocated as an early repayment on the student's loan.



## ANY QUESTIONS?

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